

EXPRESSION OF INTEREST (EOI)

For Civil, Public Health, Electrical, and Interior Renovation Works

The Centre for Youth and Social Development (CYSD), a not-for-profit civil society organization based in Bhubaneswar, intends to undertake infrastructure renovation and upgradation works at its Development Resource and Training Centre (DRTC), located near Xavier Square, Bhubaneswar.

CYSD invites Expressions of Interest (EOI) from eligible and experienced contractors and service providers in the fields of Civil Construction, Public Health (PH) & Sanitation, Electrical Works, and Interior Renovation, to participate in the forthcoming competitive bidding process as well as vendor empanelment by CYSD.

This EOI serves as a pre-qualification process aimed at shortlisting technically sound and legally eligible contractors/vendors who will subsequently be invited to submit detailed proposals.

4. Eligibility Criteria

Interested contractors/vendors must meet the following eligibility criteria:

Criteria	Requirements
Legal Status	The applicant must be a registered entity (proprietorship, partnership, company, etc.) under applicable Indian laws.
Registration	Valid registration/license from relevant state authorities in Odisha for Civil, PH, or Electrical works (as applicable) up to level B Class.
Experience	Minimum 3 years of experience in executing similar works of comparable nature and value.
Past Projects	Executed at least 3 civil/infrastructure projects of a similar scale (within last 5 years).
Financial Capacity	Minimum average annual turnover of ₹50 lakhs over the last 3 financial years (for relevant category).
GST & Tax Compliance	Valid GST registration and up-to-date IT returns for the last 3 years.
Blacklisting	The firm/contractor must not be blacklisted by any government or non-government entity. A self-declaration must be submitted.

5. Documents to be Submitted:

- Interested contractors/vendors must submit the following documents along with their EOI application:
- Cover Letter expressing interest, signed by an authorized signatory.
- Company Profile detailing history, key personnel, and areas of specialization.
- Valid Registration Certificates (Civil / PH / Electrical Contractor License) up to B Class.
- Valid Registration under the State Labour laws.
- GST Registration Certificate.
- PAN Card and Latest Income Tax Returns (last 3 years).

8. List of Completed Similar Projects (with supporting Work Orders / Completion Certificates).
9. Self-Declaration on company/firm/vendor's letterhead declaring:
 - No blacklisting
 - No litigation pending against the organization
 - Accuracy of submitted documents
10. Any Additional Certifications (e.g. ISO, Safety Certifications, if available).

6. Submission Guidelines

The EOI, along with all supporting documents, must be submitted in hard copy in a sealed envelope clearly marked as: **"EOI for Renovation and Infrastructure Works at CYSD-DRTC"**

Submission Address:

The Convenor, Procurement of Good and Services
Centre for Youth and Social Development (CYSD)
E-1, Institutional Area, Near Xavier Square
Bhubaneswar – 751013, Odisha

Last Date for Submission: *By 3:00 PM on 20th September 2025*

- # CYSD reserves the right to accept or reject any application or Expression of Interest (EOI), in part or in full, without assigning any reason whatsoever. The decision of CYSD in this regard shall be final and binding.

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